



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[21]² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
University of Debrecen Faculty of Economics and Business	HU DEBRECE01	Institutional Coordinator Mr. Péter Gara erasmus@unideb.hu	www.mobi.unideb.hu
University of Debrecen Faculty of Arts and Humanities Institute of Political Sciences		Administrative contact Ms. Katalin DANYI danyi.katalin@unideb.hu H-4010, Debrecen, Egyetem tér 1.P.O.Box 95 Phone: +36-52-512-900/23257	
University of Namur Faculty of Economics, Social Science and Business Administration		- Mr. Henrich Brunke, Institutional Erasmus Coordinator (henrich.brunke@unamur.be ; +32 81 72 40 08)	

¹Inter-institutional agreements can be signed by two or more higher education institutions

²Higher Education Institutions have to agree on the period of validity of this agreement

³Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		- Mr Henrich Brunke, Faculty Coordinator (henrich.brunke@unamur.be ; +32 81 72 48 43	<u>o/</u> Course Catalogue: http://directory.unamur.be/teaching/programmes
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B. Mobility numbers⁵ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of August in the preceding academic year.

Student Mobility for Studies

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration*]	
HU DEBRECE01	B NAMUR01	0340	Business and administration	1 st , 2 nd , 3 rd	2 student x 10 months	to be defined
		0314	Economics			
		0312	Political sciences and civics	1 st , 2 nd , 3 rd		
B NAMUR01	HU DEBRECE01	0340	Business and administration	1 st , 2 nd , 3 rd	2 student x 10 months	to be defined
		0314	Economics			
		0312	Political sciences and civics	1 st , 2 nd , 3 rd		

Staff Mobility for Teaching

FROM	TO	Subject	Subject	Number of staff mobility periods
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⁵Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uls.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	area code * [ISCED]	area name *	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
HU DEBRECE01	B NAMUR01	0340		to be defined	to be defined
		0314			
		0312		to be defined	to be defined
B NAMUR01	HU DEBRECE01	0340		to be defined	to be defined
		0314			
		0312		to be defined	to be defined

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HU DEBRECE01		English		B2	B2
B NAMUR01	any	English	French	B1 in English. B1 in French, if courses taught in French are included in Learning Agreement	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

⁶For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

Additional requirements at the University of Debrecen: *The Orientation Weeks prior to the start of the study period is compulsory for all incoming students.*

The University of Debrecen has infrastructure to welcome students and faculty members with disabilities.

University of Namur:

All practical information (In French) for incoming students can be found on this address: <http://www.unamur.be/international/etudiants-in/echange-in>

The English version of this website is: <http://www.unamur.be/en/International/exchange>

A French language course, free of charge, is organized by the University during the entire academic year: <http://www.unamur.be/international/etudiants-in/francais>

The fall semester at the University of Namur begins around September 15 of each year and courses end at Christmas. The examination session for the fall semester takes place in January. The spring semester begins in early February and ends at the end of May. The exam session for the spring semester is in June. A second exam session for both, fall and spring semester takes place in late August/early September of each year.

The University of Namur welcomes students with disabilities but students with disabilities should contact the institutional coordinator, Henrich Brunke, to discuss institutions and possibilities. You will find more information under the following link: www.unamur.be/services/social/specifique

E. Calendar

1. Applications/Information on nominated students must reach the receiving Institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HU DEBRECE01	June 1	November 1
B NAMUR01	Nomination: 15/04 Application: 01/05	Nomination: 15/10 Application: 15/11

2. The receiving Institution will send its decision within 3 weeks.

3. Academic Calendar

Receiving institution [Erasmus code]	Autumn term* [from-to]	Spring term* [month]
HU DEBRECE01	mid September –end of January	February-mid July

B NAMUR01		
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A Transcript of Records will be issued by the receiving Institution no later than 2 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

Either party can terminate the agreement by informing the other party in writing with at least one year's notice.

F. Information

1. Grading systems of the institutions

University of Debrecen Grading System

The Hungarian education system uses a five-scale system, the numbers corresponds to ECTS in the following way: 5 (Excellent) - A; 4 (Good) - B; 3 (Satisfactory) - C; 2 (Pass) - D, E; 1 (Fail) - F.

University of Namur Grading System

Grading scale: <http://www.unamur.be/en/international/exchange/transcript%20of%20records/view>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU DEBRECE01	Office of International Relations Email: englishstudies.sci.unideb.hu	http://www.bmbah.hu
B NAMUR01	Mr Henrich Brunke Henrich.brunke@unamur.be	http://www.unamur.be/en/international/exchange

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU DEBRECE01	International Relations Office	www.mobi.unideb.hu
B NAMUR01	Mr Henrich Brunke Henrich.brunke@unamur.be	http://www.unamur.be/en/international/exchange


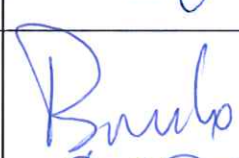

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU DEBRECE01	International Relations Office	www.mobi.unideb.hu www.unideb.hu
B NAMUR01	Mr Henrich Brunke Henrich.brunke@unamur.be	http://www.unamur.be/en/international/exchange

G. SIGNATURES OF THE INSTITUTIONS

Institution [Erasmus code]	Name, function	Date	Signature ⁷
HU DEBRECE01	Prof. Dr. András Jávor Vice-rector		
B NAMUR01	Henrich Brunke Institutional Mobility Coordinator	20/08 2015	
	Alain Decrop Dean	20/08/ 2015	

⁷Scanned signatures are accepted



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